**Master Gardener Association Genesee County MichiganBoard of Directors Meeting Minutes**

**January 7, 2019**

**Call to Order:**  Meeting called to orderat 1:21 pm by President Vicki Laurin at the MSUE office.

**Attendees:** Vicki Laurin-President, Mel Kennedy-1st Vice President, Alan Grove-2nd Vice President, Dick Moldenhauer-Secretary, Bobbie Parkhill-Treasurer, Joanne Gensel-Director, Kit Puroll-Director, Barslund Judd-Coordinator, Marilyn Nichols

**I. Reports-**

**President:** 1) Welcome to Kit Puroll to the board. We all look forward to working with you on the Board.

2) Marilyn Nichols discussed Carriage Town Mission brick costs (4x8: $40, 8x8: $50, 12x12: $100) with the Board. We could order a brick for the CTM walk or a project location.

 3) We are deeply saddened by the loss of both Jim Harrow and Alicia Ellis.

 4) We also lost a long-time member, George Mynsberge, class of 1990-2010.

 5) I purchased a new memorial plaque from A-Frame Awards for $76.00.

**Secretary:** Motion and 2nd by Alan & Bobbie to accept the 03DE18 Board meeting minutes. Passed.

**Treasurer:** 1) The beginning balance on 01DE18 was $24,186.53**.** December income totaled $111.78 and expenses were $1,678.20. The ending balance on 31DE18 was $22,620.19 which includes the Square UP Savings account of $705.50.

 2) P&L at 12 months was reviewed. In the black by $2700, a swing of over $6800 in the budget from the beginning of 2018. Great job to all Master Gardeners for the team effort!

 3) We have already received an anonymous donation of $500 in 2019!

**1st Vice President:** 1) We need to remind the MGAGCM membership to pay their 2019 MMGA dues of $5.00. This will be done by email.

 2) No response from any of the ‘funded’ project chairs to our email from the Dec meeting. How do we reaffirm their project viability?

**2nd Vice President:** 1) Shandrica XX is traveling to India and will photograph plants and gardens in India for presentation at a future meeting.

 2) The starting ‘Fall Into Spring 2019’ planning meeting will be held 25JA19 @ MSUE with Marie Luck-Alard the new chairperson. Lots of work to be done!

3) Thanks to Peggy Banks & Sharon Kridner for their leadership of the 2018 Holiday Party (and bearing most of the costs). They’ll both be back for 2019!

 4) An outreach presentation on ‘Gardening-Planning, Maintaining & Harvesting’ will be made at the Davison Farmers Market to the Davison and several other invited senior citizen groups. This is good publicity for Master Gardeners and DFM.

**Director(s):** Joanne 1) Would like to purchase materials for a ‘quiz wheel’ and a digital photo to promote increased and improved interaction with the public at outreach events. To be funded from the ‘Education’ budget which is OK with the Board.

 2) Looking to establish an ‘Outreach set-up team’ trained to help with the set-up / take down work at outreach events.

 Kit 1) DTE is ready for distribution and has a feature called “MG Quest” which encourages members to become more familiar with VMS and sign up for ‘MGAGCM’ as an interest on VMS. There are prizes for those who go on the quest.

**Coordinator:** 1)A proposal for Kit’s Director position job description includes: a) lead Communications team, b) lead website design & content, c) keep MGAGCM membership roll up-to-date, d) keep MGAGCM calendar (VMS calendar is general MG info only – NOT MGAGCM info). (The voting email list came from MGAGCM chapter applications according to Bobbie). There is consensus on this description but the Board position description will need to be modified.

 2) Barslund plans to meet with MGAGCM website people to look at updates, simplification and more consistency in the products.

 3) Plans to do a review of MGAGCM outreach projects for consistency and value (time vs. benefit). (Joanne’s happy that Barslund’s taken ownership!) Outreach is more a function of MSU than MGAGCM and Barslund feels he needs to ‘set the course’ for Joanne to implement. MGAGCM will supply (most) help but outreach projects are open to volunteering by any certified MG or MGIT. All outreach projects must be approved to get volunteer hours.

 4) Would like to conduct outreach training for outreach project participants for improved contact quality and consistency.

 5) Clarification: “Ask A Master Gardener” is a donation from businesses to MGAGCM as stated on the form.

**II. Unfinished Business**

1. Still waiting word from Mary Wilson regarding the Logo. We would like clarification on the logo and it’s legitimate use by MGAGCM (approved vendors, costs (confusion here): collegiate fees, logo fee, royalty (12%)-is this built into the vendor’s purchase fee?
2. The letter sent to Bobbie regarding the Genesee County Fair was for Vendors and shouldn’t have been sent to us.
3. Need to re-affirm the viability of funded projects as no project chair responded to the email. MUCH discussion on annual budgeting of funded projects vs. a ‘pool’ of $ for 2020 and first come, first serve project requests honored as requested, to get $ spent. More to come.
4. Bobbie completed her audit of the 2018 election results and submitted a signed statement approving those results to the Board Secretary.

**III. New Business**

1. Discuss Hospitality SOP. Donations for Jim are to come to MGAGCM per family wishes and can be sent to the MGAGCM treasurer. Donations for Alicia should go to American Diabetes Association per family wishes and can be sent to the ADA directly.
2. Board members donated sufficient funds to purchase 8x8 Carriage Town Mission stones for both Jim Harrow and Alicia Ellis for their years of service. Jim’s stone will go to the CTM path and Alicia’s stone will be placed in the Desert Oasis Garden.
3. Ways to promote members to volunteer and not lose members – table until next meeting

**VI. Announcements** -

**V. Adjournment:** The meeting was adjourned at 3:38 pm by President Vicki Laurin.

Respectfully submitted by Dick Moldenhauer, Secretary

**2019 MGAGCM Board of Directors Meeting Schedule:**

|  |  |  |
| --- | --- | --- |
| 1/07/19 | 2/04/19 | 3/04/19 |
| 4/01/19 | 5/06/19 | 6/03/19 |
| 7/01/19 | 8/05/19 | 9/09/19 |
| 10/07/19 | 11/04/19 | 12/02/19 |

 All meetings from 1:15 pm – 3:00 pm at MSUE unless noted.